

VILLAGE OF DEXTER
BOARD OF TRUSTEES
AGENDA
ANNUAL MEETING & REGULAR MEETING
DEXTER OFFICE BUILDING
509 LIBERTY ST 4:00 PM
12/4/23

OATH OF OFFICE

Melba Ellingsworth to give oath of office to;

Mayor James R Eves 2year term 12/04/2023-11/30/2025

Re-elected Trustee Bruce Nutting 2year term 12/04/2023 – 11/30/2025

Elected Trustee Mike Lane 2year term 12/4/23 -11/30/2025

Deputy Mayor Bruce Nutting. 1year term effective 12/4/23 -12/1/2024

The elected officials signed the oath book. Mayor Eves, Trustees Nutting, and Lane

PLEDGE OF ALLEGIANCE

PRESENT Mayor James Eves, Trustees Bruce Nutting, Renee Stano, Dick Stevenson and Mike Lane.

ALSO PRESENT: Superintendent Steve Lane, Clerk Treasurer Michelle McGrann, Deputy Clerk Danielle Queior, Historian John Stano

THE REGULAR MEETING CALLED TO ORDER BY MAYOR EVES.

MINUTES

Motion Trustee Stevenson Second Trustee Nutting approving the village board regular monthly minutes of 11/21/23. Ayes 5 Mayor Eves Trustees Nutting, Stevenson, Stano, Lane. Nays 0.

REVIEW & APPROVAL OF TREASURER REPORTS AND ABSTRACTS

Motion Trustee Second Trustee approving bank statements, Treasurer reports for Revenue and Appropriation account balances, transfers, bills and abstracts for 12/4/2023. Ayes 5 Mayor Eves Trustees Nutting, Stevenson, Stano, Lane. Nays 0.

12/4/23 Abstract # 07	General Fund	Vouchers 180 - 198	\$41,203.18
	Water Fund	Vouchers 46 - 48	\$1220.30
	Sewer Fund	Vouchers 49 - 53	\$71,583.23

Petty Cash Verified \$100.00.

POLICE REPORT

Motion Trustee Nutting Second Trustee Stevenson approving the November police report, time sheets, We will be looking into the noise ordinance and possible changes. Police are trying to resolve the issues on Maynard Ave. Ayes 5 Mayor Eves Trustees Nutting, Stevenson, Stano, Lane. Nays 0.

MAYOR'S REPORT

Does anyone have anything that you would like to discuss for upcoming budget? Please write down anything you feel needs to be added.

INSPECTION REPORTS

Mayor James Eves - Sewer Treatment Plant – The shoreline has been completed with exception the fence is too short. They will be fixed fencing is too short 5 feet needs to be 6 feet, needed to be higher should be done in the spring.

Trustee Bruce Nutting - Water Plant – nothing to report

Trustee Mike Lane – Equipment- old Snow plow was sold received \$46,000.00.

Trustee Richard Stevenson - Roads & Sidewalks – grinding down around manhole covers.

Trustee Renee Stano - Building & grounds – nothing to report.

INFORMATION

Trash Pick-up will remain the same, no changes at this time.
Office will be closed Monday Dec 25th, and Monday January 1st.

Planning and Zoning

Planning Board meeting will be the 11th for the Heise Decilles lot line adjustment.

Historian

Northern Community Foundation donated \$19,322.00 towards the Heating System for the Last Station.

ADJOURNMENT

Motion Trustee Nutting Second Trustee adjourning regular meeting at 4:17. Ayes 5 Mayor Eves Trustees Nutting, Stevenson, Stano, Lane. Nays 0.

ANNUAL MEETING CALLED TO ORDER BY MAYOR EVES

ANNUAL APPOINTMENTS

Motion Trustee Nutting Second Trustee Stevenson to approve the following appointments from 12/4/2023 – 12/1/2024. The board has the right to renew or decline any appointee.

Public Works Superintendent – Stephen Lane

Working Foreperson - Mathew Shawcross

MEO's - Lucas Peters, Justin Green, full time
part-time Sherman Tucker

Clerk-Treasurer – Michelle McGrann 12/4/2023-11/30/2025

Games of Chance Licensing Officer, Records Management Officer &
Records Access Officer – Michelle McGrann

Vital Statistics Registrar – Michelle McGrann 01/01/2024 -12/31/2027

Vital Statistics Deputy Registrar – Danielle Queior 01/01/2024 -12/31/2027

Deputy Clerk-Treasurer – Danielle Queior 12/4/2023-11/30/2025

Planning & Zoning Board Typist – Danielle Queior

P/T Police Chief and Games of Chance Enforcement Officer – Christine Kennedy

P/T Police Officers – Steve Wood

Village Engineer - Rob Campany, Fourth Coast / St Lawrence Engineering

Village Historian- John Stano

Village Planning & Zoning Board of Appeals Attorney James Burrows and Megan Kendall of Kendall Walton and Burrows.

P/T Building Inspector /Zoning Enforcement Officer- James Millington

Planning Board Chairperson - Stephanie Ferguson 1year term

Planning Board Vice Chairman - Brian Moore 1year term

Planning Board Member Stephanie Ferguson 7year term 12/4/2022 – 12/1/2030

Zoning Board Chairman - Don Butler 1 year term 12/4/2023 - 12/1/2024

Zoning Board Vice Chairman - John Stano 1year term 12/4/2023 - 12/1/2024

Zoning Board Member – Amy Kenney renewal for a 5year term 12/4/2023 - 12/3/2028

Currently all open positions on the Zoning and Planning Board are filled.

1. Official Newspaper - Watertown Daily Times
2. Official Bank - Watertown Savings Bank
3. Regular meetings - the 3rd Tuesday of the month at 4pm
4. Special Meetings will be called by the mayor with a minimum of 3 trustees.
Board members will be notified by phone or mail. Notice will be given to the media and the public as soon as practical after calling the meeting.
5. Mileage to officers and employees \$0.65.5 cents a mile.
6. Authorize the clerk treasurer to make payments of recurring charges ex: utility bills and postage and to take advantage of discounts offered.
7. Review and approve village investment policy
8. Review and approve village procurement policy
9. Review & approve village handbook.

NYS Retirement

Motion Trustee Stevenson Second Trustee Stano approving the NYS Retirement Standard 6 - hour work day for the Village Clerks and Police. The 8 - hour work day for the Working Forman, MEO's and laborers.

MOTION Trustee Stevenson Second Trustee Lane adjourn Oath of Office and Appointment meeting. 4:29
Ayes 5 Mayor Eves Trustees Nutting, Stevenson, Stano, Lane. Nays 0.