

Planning Board  
Village of Dexter  
Regular Meeting  
Monday, September 30, 2024  
**Minutes**

Quorum: Yes  
Meeting called to order at 6:30 PM by Chairman Stephanie Ferguson

Members present: Stephanie Ferguson, Deborah Harmann, Charlene Mannigan, Tammy Hanson  
Absent: Carol Oliver, Brian Moore, Todd Reinhardt

Also present: William and JoCinda Evans and daughter McKayla; residents. Michael Pierson; commercial property owner, Tiffany Ladd; resident, Danielle Queior; clerk

Privilege of the Floor: None

Motion Deborah Harmann 2<sup>nd</sup> Tammy Hanson to approve the minutes from the January 29, 2024 regular meeting.

Ayes: 4 Stephanie Ferguson, Deborah Harmann, Tammy Hanson, Charlene Mannigan  
Nays: 0

Correspondence: Members received a spreadsheet of course work completed. To serve as member of the Planning Board 4 credits of continuing education are required each year. County Planning will be offering more online and or in person sessions, typically 2 credits each, emails will be sent out. The Annual Local Government Conference will be held at Turning Stone, which earns 5 credits for the day.

New Business: Originally interested in discussing the 132 East Kirby Street location, JoCinda Evans is now interested in opening a gift shop, "Dexter Corner Shop", at 107 Water Street to sell her handmade candles as well as other vendor items. Currently 107 Water St. is vacant. A photography studio moved out of the location around the beginning of September. With the change of use going from a personal service to a small retail shop a special use application will need to be submitted. Michael Pierson, as owner will need to fill out the application along with Mrs. Evans.

Motion Charlene Mannigan 2<sup>nd</sup> Deborah Harmann to hold a special meeting on Monday, October 7<sup>th</sup>, 2024 to review the special use application.

Ayes: 4 Stephanie Ferguson, Deborah Harmann, Tammy Hanson, Charlene Mannigan  
Nays: 0

Once complete the application will need to be sent to Jefferson County Planning. County Planning meets the last Tuesday of each month. Applications need to be submitted 14 days prior to their meeting date.

Motion Charlene Mannigan 2<sup>nd</sup> Tammy Hanson to hold a public hearing on Monday, November 4<sup>th</sup> at 6:30pm.

All application materials were given to Mrs. Evans to return to the clerk as soon as possible.

New Business: Recommendations for the following members terms for the upcoming 2024-2025 year.

- Member for a term of seven years, effective December 2, 2024 through November 30, 2031. Todd Reinhardt's term expires December 1, 2024 and he is not interested in renewing for the upcoming year.
- Chairman for a term of one-year, effective December 2, 2024 through November 30, 2025.
- Vice Chairman for a term of one-year, effective December 2, 2024 through November 30, 2025.

Tiffany Ladd is interested in becoming a member of the Planning Board.

Mrs. Ladd: Moved to Dexter with her husband and family about 4 years ago from Farmingdale New York. Is currently serving as interim commissioner for the Jefferson County Board of Elections. Worked in government on Long Island as a treasurer. Planning and Zoning board work was done in that same office. Her husband David Ladd currently serves on the Village's Zoning Board of Appeals.

Motion Deborah Harmann 2<sup>nd</sup> Charlene Mannigan to recommend Tiffany Ladd for Member for a term of seven years, effective December 2, 2024 through November 30, 2031.

Ayes: 4 Stephanie Ferguson, Deborah Harmann, Tammy Hanson, Charlene Mannigan  
Nays: 0

Motion Charlene Mannigan 2<sup>nd</sup> Tammy Hanson to recommend Stephanie Ferguson as Chairman for a term of one-year, effective December 2, 2024 through November 30, 2025.

Ayes: 4 Stephanie Ferguson, Deborah Harmann, Tammy Hanson, Charlene Mannigan  
Nays: 0

Motion Deborah Harmann 2<sup>nd</sup> Charlene to recommend Brain Moore as Vice Chairman for a term of one-year, effective December 2, 2024 through November 30, 2025.

Ayes: 4 Stephanie Ferguson, Deborah Harmann, Tammy Hanson, Charlene Mannigan

Nays: 0

Next meeting to be held October 7, 2024

Motion Charlene Mannigan 2<sup>nd</sup> Deborah Harmann to close meeting.

Ayes: 4 Stephanie Ferguson, Deborah Harmann, Tammy Hanson, Charlene Mannigan

Nays: 0

Meeting adjourned at 7:17pm

Respectfully submitted, Danielle Queior