

# Application for Zoning/Building Permit

Application #:

Village of Dexter  
PO Box 62, Dexter, New York 13634  
Phone: [315] 639-6260 Fax: [315] 639-3121 Email: [mayordexter@villageofdexter.ny.com](mailto:mayordexter@villageofdexter.ny.com)

Tax Parcel Number: \_\_\_\_\_ Owner's Name \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
Project Site 911 Address: \_\_\_\_\_  
Name of Applicant: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ Phone: \_\_\_\_\_

I am applying for a permit to: Change Use \_\_\_\_\_ Alter \_\_\_\_\_ Construct \_\_\_\_\_ Demolish \_\_\_\_\_ Locate \_\_\_\_\_  
Other \_\_\_\_\_ Commercial \_\_\_\_\_ Residential \_\_\_\_\_

Describe Construction/Activity: \_\_\_\_\_

List other buildings on the same parcel: \_\_\_\_\_

Dimensions of parcel in feet: front: \_\_\_\_\_ side: \_\_\_\_\_ rear: \_\_\_\_\_

New structure dimensions: length \_\_\_\_\_ Width \_\_\_\_\_ Height \_\_\_\_\_

If this is an addition include old structure dimensions: length \_\_\_\_\_ width \_\_\_\_\_ height \_\_\_\_\_

Type of Construction: \_\_\_\_\_ Total Cost: \_\_\_\_\_

What is the planned use of this structure? \_\_\_\_\_

Living space in square feet: \_\_\_\_\_ Septic System: new \_\_\_\_\_ existing \_\_\_\_\_ renovation \_\_\_\_\_ n/a \_\_\_\_\_

Is project located in flood hazard area? yes \_\_\_\_\_ no \_\_\_\_\_ Is project located on known wetlands? yes \_\_\_\_\_ no \_\_\_\_\_

What type of foundation will project have? \_\_\_\_\_

Will project include heating system? yes \_\_\_\_\_ no \_\_\_\_\_ Type of fuel used: \_\_\_\_\_ Type of heating system used: \_\_\_\_\_

Will the project be supplied with electrical service? yes \_\_\_\_\_ no \_\_\_\_\_ Source and size of service: \_\_\_\_\_

Will project include a plumbing system? yes \_\_\_\_\_ no \_\_\_\_\_

Will project include a fire protection system? yes \_\_\_\_\_ no \_\_\_\_\_ If yes, describe \_\_\_\_\_

Have you included a site plan of the project that shows all the structures proposed and existing on the parcel with all dimensions of the structures, their distances to lot lines and parcel boundary dimensions including all roads and right of ways included in the property deed? yes \_\_\_\_\_ no \_\_\_\_\_ Has the location of the proposed structure been properly 'staked out' on the lot? yes \_\_\_\_\_ no \_\_\_\_\_

Have you included a recent survey map of the parcel and are the survey markers in place? (Maps to be returned when building process is completed.) yes \_\_\_\_\_ no \_\_\_\_\_

Have you included Engineered Stamped Drawings or Blueprints of Project or Septic System (if project is over 1500 sq ft or commercial or so required)? yes \_\_\_\_\_ no \_\_\_\_\_

Have you included the necessary NYS Workers' Compensation forms? yes \_\_\_\_\_ no \_\_\_\_\_

Have you included a filled out and signed SEQR short form? yes \_\_\_\_\_ no \_\_\_\_\_

If this permit is granted, I agree to comply with the Zoning and NYS Fire Prevention and Building Code Laws for the Village of Dexter. I further agree to abide by all Environmental and Health Regulations applicable to this project and allow the Code Enforcement Officer to access this property at reasonable times for inspection purposes.

I have read this entire statement and it is all true to the best of my knowledge. False statements made in the foregoing are punishable as a Class A misdemeanor pursuant to 201.45 of the Penal Law of the State of New York.

Applicant's Name (signature) \_\_\_\_\_ Date \_\_\_\_\_

Applicant's Name (Print) \_\_\_\_\_

I have reviewed this completed application and have: Approved \_\_\_\_\_ Denied \_\_\_\_\_

Reason for denial: \_\_\_\_\_

Referred to Planning Board: \_\_\_\_\_ Referred to Zoning Board of Appeals: \_\_\_\_\_

Code Enforcement Officer: \_\_\_\_\_ Date: \_\_\_\_\_